Title VI Complaint Form

KALAMAZOO AREA TRANSPORTATION STUDY Title VI Complaint Form

Title VI of the Civil Rights Act of 1964 states that "no person in the United States shall on the grounds of race, color or national origin, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program, service, or activity receiving federal assistance."

This form may be used to file a complaint with the KATS based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. **Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within a 180-day period, you have 60 days after you become aware to file your complaint.**

If you need assistance completing this form, please contact Steven Stepek by phone at 269-343-0766 or via email at <u>sstepek@katsmpo.org</u>.

Name:		Date:
Street Address:		
City:	State:	Zip:
Telephone:		
Individual(s) discriminated against, i	f different than a	above.
Name:		Date:
Street Address:		
City:	State:	Zip:
Telephone:		
Please explain your relationship with	h the individual i	ndicated above:
Name of agency and department or		scriminated:
City:	State:	Zip:
Date(s) of alleged discrimination Date discrimination began		Last or most recent date

Alleged Discrimination:

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you by others by the agency or department indicated above, please indicate below the basis on which you believe these discriminatory actions were taken.

Retaliation Race

Color

National Origin

Explain: Please explain as clearly as possible what happened. Provide the name(s) of witness(es) and others involved in the alleged discrimination. Attach additional sheets, if necessary, and provide a copy of written material pertaining to your case.

Signature: Date:

Please return completed form to: Steven Stepek, AICP, Executive Director Kalamazoo Area Transportation Study 5220 Lovers Lane, Suite 110 Portage, MI 49002 Email: info@katsmpo.org

Note: The KATS prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of KATS. Please inform the person listed above if you feel you were intimidated or experienced retaliation in relation to filing this complaint.